

## **EXECUTIVE SUMMARY**

### **Recommendation of \$500,000 or Greater 17-012N – Touch Screen Monitors, Cash Drawer and Keypad for MCS System (Cafeteria)**

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This request is to approve the recommendation to award ITB 17-012N Touch Screen Monitors, Cash Drawers, and Keypads for MCS System (Cafeteria) for a three (3) years contract from July 1, 2016, through June 30, 2019.

Funding for this Bid will come from the Food and Nutrition Services operating budget. The amount requested was determined based on the material requirements to satisfy the needs of the district utilizing historical and forecasted expenditures reflected in the Financial Analysis Worksheet.

The current Bid 14-032N is a three (3) year contract that will expire on June 30, 2016, with an original awarded spending authority of \$800,000 for purchases. The solicitation for the new bid ran from May 2, 2016, through May 23, 2016. All vendor proposals were for the items on the bid, no substitutes or evaluations were needed. The bid was awarded to two primary vendors: Heartland Payment Systems, LLC d/b/a Heartland School Solutions and TekVisions, Inc.; who met all specifications, terms and conditions of the bid. There were no Minority/Women Business Entrepreneur (M/WBE) proposals received. The Bid had 473 plan holders on DemandStar of which 101 were M/WBE.

Items included in the Bid are: 18"-19" Single LED/LCD Touch Screen, 5-Wire Resistive, Cash Drawer with USB Interface and Keypad Scanning. These items are ordered and funded by the Food and Nutrition Services budget. This Bid provides the Food and Nutrition Services Department Touch Screen Technology that increases the speed and efficiency of busy student lunch lines for faster ordering and processing. The Point of Sale system is needed to comply with government regulations for reporting accuracy and subsequently fiscal solvency.

The amount requested was determined based on the department's requirements to satisfy the needs of the district. Of the approximately 600 Touch Screens currently deployed, 362 units are approximately six (6) years old and have exceeded useful life.

There were seven (7) surveys completed by the Food and Nutrition Services Help Desk. The Food and Nutrition Help Desk team is responsible for purchases, repairs, and maintenance of printers, touch screens, cash drawers, and keypads. All technology equipment is ordered from this area when equipment is unrepairable and ultimately salvaged.